

Manchester City Council Report for Resolution

Report to: Health Scrutiny Committee – 5 December 2017

Subject: Draft Terms of Reference and Work Programme for the Public Health Task and Finish Group

Report of: Governance and Scrutiny Support Unit

Summary

This report sets out the proposed terms of reference and work programme for the Public Health Task and Finish group.

Recommendations

The Committee is invited to:

1. Agree the membership of the Task and Finish Group.
 2. Agree the terms of reference for the Task and Finish Group.
 3. Agree the work programme of the Task and Finish Group, which will be reviewed by the group at each of its meetings.
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Wards Affected: All

Contact Officers:

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

Minutes of the Health Scrutiny Committee meeting held 5 September 2017,
Reference HSC/17/42.

1.0 Introduction

- 1.1 At its meeting of 5 September 2017 the Health Scrutiny Committee agreed to establish a Task and Finish Group, Chaired by Councillor Wilson to undertake a detailed investigation into Public Health (see minutes HSC/17/42).
- 1.2 The proposed name for the group is the 'Public Health Task and Finish Group'. The term 'Task and Finish Group' is used to refer to subgroups which carry out an investigation and report their findings.
- 1.3 This report sets out a programme of work to investigate the areas identified by Committee members. The Committee is asked to discuss and make any necessary revisions to the Terms of Reference and Work Programme for the investigation.
- 1.4 The draft terms of reference and work programme for this Subgroup are attached as appendices 1 and 2.

2.0 Membership

- 2.1 The Committee is invited to nominate and approve the membership of the Task and Finish Group.

3.0 Recommendations

- 3.1 Recommendations to the Committee are listed on the first page of this report.

Title	Public Health Task and Finish Group
Membership	Councillor Wilson (Chair), additional members to be agreed
Executive Member	Councillor Craig, Executive Member for Adult Health and Wellbeing
Strategic Director	David Regan, Director of Population Health and Wellbeing
Lead Officers	
Contact Officer	Lee Walker, Scrutiny Support Unit
Objectives	<p>The Task and Finish Group acknowledges the variation in health outcomes of Manchester residents. The group will seek to understand the range and impact of Public Health and Population Health initiatives on Manchester residents.</p> <ol style="list-style-type: none"> 1. To review current Public Health and Population Health objectives, including self-care and health protection. 2. To review good practice adopted in other Local Authorities across Greater Manchester and the North West. 3. To review current academic research in the area of Public Health and Population Health. 4. To inform future discussions on Public Health and Population Health at the Health Scrutiny Committee.
Key Lines of Enquiry	Evidence is to be gathered from a range of stakeholders, including Public Health England; Manchester University Urban Collaboration on Health; Manchester Institute for Collaborative Research on Ageing (MICRA).
Operation	<p>This Task and Finish Group will report its findings to the Health Scrutiny Committee by submitting minutes to the Committee. The Committee will be asked to endorse any recommendations from the Task and Finish Group.</p> <p>A final report will be submitted to the Committee presenting the findings and recommendations of the Task and Finish Group.</p>
Access to Information	<p>Meetings of this Task and Finish group will be open to members of the press and public except where information which is confidential or exempt from publication is being considered.</p> <p>Papers for the Task and Finish group will be made available to members of the press and public on the Council's website and the main entrance to the Town Hall except where information which is confidential or exempt from publication is being considered.</p>
Schedule of Meetings	To be determined.
Commissioned	5 September 2017

**Health Scrutiny Committee
Public Health Task and Finish Group
Work Programme**

Meeting 1 (Date and Venue to be confirmed)				
Deadline for reports:				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Public Health Objectives	The Committee will receive a report that gives a current overview of Public Health and Population Health objectives and priorities.	Councillor Craig	David Regan Director of Population Health and Wellbeing	
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme, and consider any changes or additions that are necessary.		Lee Walker Scrutiny Support Officer	

Meeting 2 (Date and Venue to be confirmed)				
Deadline for reports:				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Public Health and Population Groups: Ageing Population	<p>To consider the role and impact of Public Health and Population Health initiatives on the ageing population. The group will hear from Prof Chris Philipson Manchester Institute for Collaborative Research on Ageing</p> <p>The group with also consider the issue of Health Protection and Infection Control and will hear from Public Health England clinicians.</p>	Councillor Craig	<p>David Regan Director of Population Health and Wellbeing</p> <p>Paul McGarry, Strategic Lead Age Friendly Manchester</p>	<p>Invitation to be sent to Prof Chris Philipson, Manchester Institute for Collaborative Research on Ageing & Dr Will Welfare, Public Health England</p>
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme, and consider any changes or additions that are necessary.		Lee Walker Scrutiny Support Officer	

Meeting 3 (Date and Venue to be confirmed)				
Deadline for reports:				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Examples of good practice adopted in other Local Authorities across Greater Manchester and the North West	To review Public Health good practice adopted in other Local Authorities across Greater Manchester and the North West.	Councillor Craig	David Regan Director of Population Health and Wellbeing	Invite to Professor Melanie Sirotkin, Public Health England and Professor Arpana Verna, University of Manchester
Feedback from Members on their findings	The purpose of this item is for members to feed back on the findings of this review and make recommendations that will inform the final report of the Task and Finish Group.		Lee Walker Scrutiny Support Officer	

Meeting 4 (Date and Venue to be confirmed)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Final Report and recommendations	To agree the final report and recommendations of the Task and Finish Group.		Lee Walker Scrutiny Support Officer in consultation with the Chair	